



*Relieving poverty in  
Fulham since 1618*

## About Us

With a 400-year strong history of charitable giving, [Dr Edwards & Bishop King's Fulham Charity](#) (often referred to as DEBK) are a local charity that helps provide for the needs of people living in the old Metropolitan Borough of Fulham, London, since 1618. Our three principle funding streams to achieve are objectives are:

- **'Relief in Need'** - We supply grants for essential items to Fulham residents on low incomes who may be referred by local welfare agencies or who may apply direct
- **'Grants for Organisations'** - We provide grants for running costs, or for projects, to organisations who are helping local people in need
- **'Summer Schemes'** - For children who would not otherwise have a break during the summer holidays

## History and Constitution

DEBK exists as a result of the terms of two wills, dating back to the early part of the Seventeenth Century. To the best of our knowledge, the Charity was begun in the year 1618 – meaning that 2018 was our 400th birthday. Survival over time has been the result of careful management, and help has been given to the people of Fulham throughout, enabling a small but vital element of need relief for individuals and families otherwise struggling to cope.

Dr Edwards & Bishop King's Fulham Endowment Fund is a separate entity and is a subsidiary of the main Charity in order to protect the Endowment.

## Area of Giving

Click on the map to view in detail the addresses that fall within our benefit area.

## Our Charitable Objects

- The relief either generally or individually of persons resident in the area of benefit who are in conditions of need, hardship or distress
- The advancement of education by paying for the education and training for persons in need for the aim of their obtaining employment





## Overview of 2020/2021; a challenging but positive year

We are pleased with the work that has been done in what has been a very challenging period since March 2020. For disadvantaged individuals and families, Covid has had a disproportionate impact. It has further exposed food poverty, digital poverty, and isolation. Through 2020, and into 2021, the DEBK has reacted to the circumstances as they (brutally) unfolded and has conducted its grant giving accordingly, allocating significant resources to the reshaped needs almost as soon as they began to be identified.

**260 'Relief in Need' grants to the value of £200,000 were awarded, an increase on the previous year.**

We directly supported individuals and families with the supply of goods for households such as cookers, washing machines, fridges, flooring, childcare equipment, clothing and other essential items.

**We provided £125,000 over the period in 'Grants for Organisations', a significant drop on the previous year due to external money being made available from March 2020 onwards, to help deal with the Covid situation and the fact that many projects were unable to run.**

We gave support to a number of organisations and projects that were trying to address problems such as:

- Food poverty (particularly where people were self-isolating, unable to shop).
- Getting online (particularly older people, and schoolchildren).
- Reducing isolation (even where the implemented contact methods were 'virtual').
- Supporting those with mental health diagnoses.
- Enabling 'controlled' social activities for young people.
- Providing (virtual) advice and support.

Our total income for the year 2020//2021 was £399,363. Annual accounts to follow.

[View our 2019/2020 annual accounts here.](#)

**In 2020/21, the amount awarded for 'Summer Schemes' dropped to £17k – largely because providers struggled to arrange events when rules were constantly changing.**

Only four providers were able to make any kinds of arrangements and we were delighted at being able to play our part in that delivery.



## Some of our successes

### Kickstarting the borough's Coronavirus fund

DEBK was the first to pledge £10,000 to UNITED in Hammersmith & Fulham's Community Coronavirus (Covid-19) Appeal set up in partnership with LBHF Council since before the lockdown began. In the first ten weeks alone, the fund grew rapidly thanks to the added support of the public, and has been dispersed as micro-grants to local groups

### St. Matthew's Fulham - Foodbank

DEBK has supported our local - and 'London's busiest' - foodbank scheme with a grant. This, along with a number of other grants has meant that 1,561 vouchers were redeemed by Fulham residents in need, benefiting 2,946 people.

### The Smile Brigade at Farm Lane

DEBK have funded Karaoke and Cupcake afternoons for more than 40 residents at a local care home. Music is used to help people with Alzheimer's and Dementia in recalling memories and emotions.



**DEBK Fulham Charity** @FulhamCharity · Mar 21, 2021

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Proud to support [@ReadyTechGo](#) in the latest Tech4Kids initiative with the borough.



**DEBK Fulham Charity** @FulhamCharity · Mar 21, 2021

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We are delighted to support this vital initiative to get people moving!

— **DanceWest** @DanceWest1 · Feb 11, 2021

Join us tomorrow at midday for smiles, laughter and of course dancing. Our online classes with [@AgeUKHF](#) [@LBHF](#) #Hammersmith take place every Friday supported by [@FulhamCharity](#) [twitter.com/AgeUKHF/status...](https://twitter.com/AgeUKHF/status...)



**DEBK Fulham Charity** @FulhamCharity · Jun 2, 2021

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Thank you for the mention, we are pleased of this outcome!



**David Buxton** @DavidBuxtondc · Apr 29, 2021

Replying to [@AoDisability](#) and [@LondonYouth](#)

I am very proud of my charity achieving new Bronze Award, massive well done to the Youth Team! Again my big thanks to our funders [@LBHF](#) [@JohnLyonCharity](#) [@FulhamCharity](#) [@CityBridgeTrust](#) and Addison Youth to fund our #disabled young people activities THANK YOU



**DEBK Fulham Charity** @FulhamCharity · Jun 2, 2021

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Brilliant photos, thank you!



**HCGA** @HCGAGardens · Apr 16, 2021

Great end to the week, we've just found out that we have funding to run a community gardening programme at #NormandPark for the next year! Looking forward to getting the beds looking like this again!! Huge thank you to [@FulhamCharity](#) for funding this exciting project 🌱



## Role Description

<b>Job Title:</b>	Chief Executive
<b>Responsible to:</b>	The Trustees of the Charity, exercised through the Chair who is the line manager.
<b>Salary:</b>	c.£50,000 per annum
<b>Location:</b>	London

The purpose of the Chief Executive is to develop the role of the Charity, ensure its efficient administration and to be responsible for its premises and all services and projects which it carries out.

### Key responsibilities include:

- Advising Trustees on issues of governance and ensuring that all the Charity's activities and administration are compliant with charity and company law.
- Representing the interests of the Charity to outside agencies as required by the Trustees.
- Maintaining the profile of the Charity, ensuring that it is known to the people of Fulham and appropriate statutory and voluntary agencies. This should include ensuring a solid social media presence.
- Developing the Charity in accordance with the Trustees' policies and procedures.
- Managing staff employed by the Charity.
- Administering/co-ordinating the work of the Charity, organising, attending and servicing meetings of the Trustees as required. Preparing reports, taking minutes, and implementing the Trustees' decisions.
- Taking responsibility for the oversight and daily administration of grants applications such as will be presented to the Trustees. Managing the general grants giving processes, from beginning to end. This is to include involvement in all aspects of the day to day work concerned with the relief of need for Fulham families.
- Liaising with the Treasurer and the Finance Committee concerning the Charity's investments and funds. Assist in the preparation and management of budgets, and managing all invoicing and payments. Assisting in the management of the annual audit, and with the compilation of the annual report and accounts.
- Taking overall responsibility for the financial management of the Charity, and supervising the work of the book-keeper and ensuring that regular reports and budgets concerning the Charity's investments and funds are given to the Trustees.
- Taking overall responsibility for the management of the Charity's premises, including for any buildings or parts of buildings which may be let from time to time.
- Undertaking any other duties appropriate to the post as may be required by the Trustees.
- Reporting to the Chair of the charity.

## Person Specification

We are looking for a self-motivated individual with significant, senior management experience in a charity, community or grant making organisation including administration of the allocation of charitable funds. Other criteria includes:

- A proven track record of strategic thinking and ability to see the whole picture, as well as close attention to detail
- A solid understanding, and knowledge of, Charity law and Governance
- Professional and diplomatic with excellent interpersonal, networking and influencing skills; able to build and maintain good working relationships with a wide range of people
- Adept at building and maintaining effective working relationships and working collaboratively with a diverse range of stakeholders, including working with non-executive or charitable boards
- Strong general management skills, including team leadership, experience in budget management and the organisation and chairing of meetings
- Excellent planning and organisation skills, including the ability to meet deadlines and work under pressure
- Highly numerate, with an excellent knowledge of budgeting/financial reporting and ability to analyse complex information and figures
- Experience of property management
- Integrity and empathy with an ability to relate to people from all social sectors
- Imagination, drive and determination to ensure successful conclusion of tasks, experienced at leading cross functional work streams and projects

DEBK is committed to increasing diversity. We welcome candidates of any gender identity and from any background who have the required skills. We would particularly encourage applications from Black, Asian and Minority Ethnic backgrounds, people belonging to minority religions, people from the LGBTQ community and those with disabilities.



## How to Apply

If you believe you have the required skills to be successful in the role and you are passionate about making a difference to the lives of the people of Fulham, please apply with the following:

- A recent CV with the details of two referees. We will not contact them without your permission.
- A supporting statement that addresses how you meet the criteria for the role and outlines your motivations for applying.

All applications are being handled by our recruitment partner, Russam, and should be uploaded [HERE](#).

If you have any difficulty with your application, or if you would like to have an informal discussion about the role, please contact Melissa Baxter on:

melissa.baxter@russam.co.uk / 07789 985 229

## Timetable

**Closing date for applications:** Monday 21st February 2022

**Preliminary Interviews with Russam:** Week commencing 28th February 2022

**Interviews with DEBK:** Week commencing 14th March 2022

We look forward to receiving your application.