

Candidate brief for the position of

# Chair

**malaria  
consortium**  
disease control, better health



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# Letter from the Chief Executive



Dear Applicant,

We thank you very much for your interest in the role of Board Chair.

Over the past decade we have had significant success and are excited about the future as we implement our strategy 2021-2025. We have since 2016 maintained top charity status with GiveWell, which is a major achievement for us and exemplifies our mission to save lives and improve health in Africa and Asia, through evidence-based programmes. We appreciate the many challenges, current and future, and are continually looking to learn from our and other experiences, results, and evidence to remain impactful amidst the collective efforts in global health to achieve the Sustainable Development Goals. In particular, we are working with our partners to develop health sector resilience following the devastating effects of the COVID-19 pandemic. We have consistently positioned communities at the centre of our work, for example through our support to community-based services delivery. This is one reason why universal health coverage is an integral part of our strategy 2021-2025.

In 2022, we went through a successful transition in Chief Executive led by the Board of Trustees. I started in the role in November and feel privileged to be at the helm of an amazing organisation, working with motivated and brilliant colleagues. In 2023, we are embarking on another important transition, that of the Board Chair. The Board Chair plays a pivotal role alongside the Chief Executive in shaping Malaria Consortium's governance arrangements, engagement, and recruitment of trustees who by volunteering their time add value to the global management group in effectively stewarding the organisation. I am committed to a dynamic partnership with a reputable and experienced Board Chair to build upon our many achievements, and which fosters organisational resilience through our values of accountability, integrity, equity and respect.

It will be a huge pleasure to work with you to continue to grow and adapt Malaria Consortium to achieve sustainable health impact.

**Dr James Kananura Tibenderana,**  
Chief Executive

# About Malaria Consortium

Saving lives and improving health in Africa and Asia through evidence-based programmes that combat targeted diseases and promote Universal Health Coverage.

Established in 2003, Malaria Consortium is one of the world's leading non-profit organisations. Specialising in the prevention, control and treatment of malaria and other communicable diseases among vulnerable populations.

Our mission is to save lives and improve health in Africa and Asia, through evidence-based programmes, that combat targeted diseases and promote universal health coverage.

We achieve this by collaborating with partners and all levels of government to:

- Design and implement cutting edge research, such as assessing and addressing barriers to uptake of intermittent preventive treatment in pregnancy and operational research to guide implementation of malaria prevention and control activities.
- Undertake surveillance, and monitoring and evaluation.
- Selectively scale up and deliver sustainable evidence-based health programmes.
- Deliver technical assistance and consulting services that shape and strengthen national and international health policies, strategies and systems and build local capacity.
- Ensure our experience, thought leadership, findings and learning are effectively communicated and contribute to the improvement of and access to quality healthcare.

## Our areas of expertise:

- Disease prevention, diagnosis and treatment.
- Disease control and elimination.
- Health systems strengthening.
- Research, monitoring and evaluation leading to best practice.
- Behaviour change communication.
- National and international advocacy, and policy development.

To read more about our research please click [here](#)





With 90 percent of our c750 staff working in malaria endemic areas, we currently have programmes and projects in 12 countries across Africa and Southeast Asia. Our local insight and embedded technical expertise and practical skills give us the ability to respond to complex challenges. . Examples of our work include; our support to the Ethiopian government in its efforts to tackle malaria, neglected tropical diseases (NTDs) and pneumonia; In 2022, achieving the highest COVID-19 vaccination coverage rates in South Sudan as part of support for the Ministry of Health's rollout of the vaccine and the delivery of seasonal malaria chemoprevention (SMC) at scale, reaching 24 million children across seven countries in 2021.

Our unique structure, which prioritises those with first-hand experience at the forefront of our programmes and evidence-based approach to tackling malaria and other diseases enable us to deliver among the most cost effective public health programmes, even in complex and challenging environments. Collaboration and cooperation with national governments and other partners through our work is fundamental to our approach and we are privileged to work closely with communities, governments, academic institutions, and local and international organisations.

We are dedicated to ensuring our work is supported by strong evidence and remains grounded in the lessons we learn through implementation. We look beyond current practice, to explore innovative ways – through research, implementation and policy development – to achieve effective and sustainable disease management and control. We have pioneered best practices and approaches, setting the standards that others now follow.

## The focus of our 2021-2025 strategy is:

- Accelerating burden reduction to elimination.
- Strengthening data-informed decision-making and digital approaches.
- Supporting health sector resilience to achieve Universal Health Coverage by 2030.
- Influencing policy and practice.

# About the Role

The Chair of the Board has all the responsibilities of being a Trustee as well as being the Chair.

## Responsibilities as a Trustee:

With other Trustees to hold the charity “in Trust” for current and future beneficiaries by fulfilling the following duties:

- Ensure that the charity has a clear vision, mission and strategy and is focussed on achieving these, by working with other Trustees, the Chief Executive and senior staff;
- Be responsible for the performance of the charity and for its corporate behaviour;
- Ensure that the charity complies with all legal and regulatory requirements;
- Be a guardian of all the charity’s assets, both tangible and intangible, taking all due care over their security, deployment and proper application;
- Ensure that the charity’s governance is of the highest possible standard.

A Trustee has a collective responsibility in fulfilling these duties and must not act on their own without having authority of, or being delegated to do so by, the Board.

## Responsibilities of the Board Chair

- To lead the Board in ensuring that it fulfils its responsibilities for the governance of the organisation by ensuring that the charity acts in accordance with its Memorandum and Articles of Association and other relevant governance documents.
- To work in partnership with the Chief Executive to help him/her achieve the mission of the organisation.
- Ensure the best possible working relationship between the Trustees and the senior management.
- To fulfil his/her individual duties as a Trustee.
- To ensure/oversee that there is a culture of risk management embedded throughout the organisation
- To oversee the performance of the Chief Executive.



# About the Role

## Specific tasks of the Chair:

### Trustees

- To work in consultation with the Chief Executive and the Governance Committee to make recommendations on the composition of the trustee body to recruit trustees with specific/relevant expertise.
- To ensure that the Board, through the Governance Committee, annually reviews its structure, role, relationship to staff and implements agreed changes as necessary.
- To define and keep under review selection and performance criteria for trustees.

### Meetings

- In consultation with the Chief Executive, to agree an annual calendar of meetings of the Board and major events for the organisation.
- With the Chief Executive to develop appropriate and relevant agenda for meetings, inviting Trustees and non-Trustees to participate as required.
- To chair meetings of the Board; see that it functions effectively and carries out its duties.
- Provide the casting vote in the event that consensus cannot be reached on a voting matter at any meeting of the Board and a vote of the Board is tied.
- To monitor that Board decisions are implemented.
- To take early executive decisions (that might otherwise be taken by the Board, but where it is not possible to consult the Board in advance) provided the Board of Trustees is informed at the earliest possible opportunity.
- To ensure that the Board's performance takes account of contemporary good practice, encouraging a culture of challenge, enquiry and risk awareness and management.

### General Governance

- To ensure that the Chief Executive and senior staff set strategy and policy objectives in the short, medium and long term in consultation with the Trustees.
- To ensure that all committees of the Board function according to their respective terms of reference. (Current committees are: Finance, Audit & Risk; Governance; Compensation & HR)

### Oversight of Management

- To lead on the appointment of the Chief Executive and any interim cover if/when necessary.
- To support, monitor and review the work of the Chief Executive and conduct his/her annual performance review.
- To ensure that the organisation has appropriate procedures, e.g. to comply with all relevant legal, regulatory and equal opportunity requirements and good practice; to receive regular informal progress reports of the organisation's work through the Chief Executive; to reflect to the Board any concerns staff have in regard to the role of the Board, its sub-committees or members; and to relate the concerns of the Board and other constituencies to the Chief Executive

### Promotion and Fundraising

- Act as a figurehead for the Board when representing it at functions, meetings or to the press.
- To promote the organisation to a wider audience of potential donors and beneficiaries.



## Time Commitment and Terms of Office

### Annual Board meetings

- 4 Board meetings (2 - 2.5hrs duration)
- 1 AGM (2hrs, usually immediately after one of the Board meetings), 1 board retreat (whole day, includes one of the board meetings).

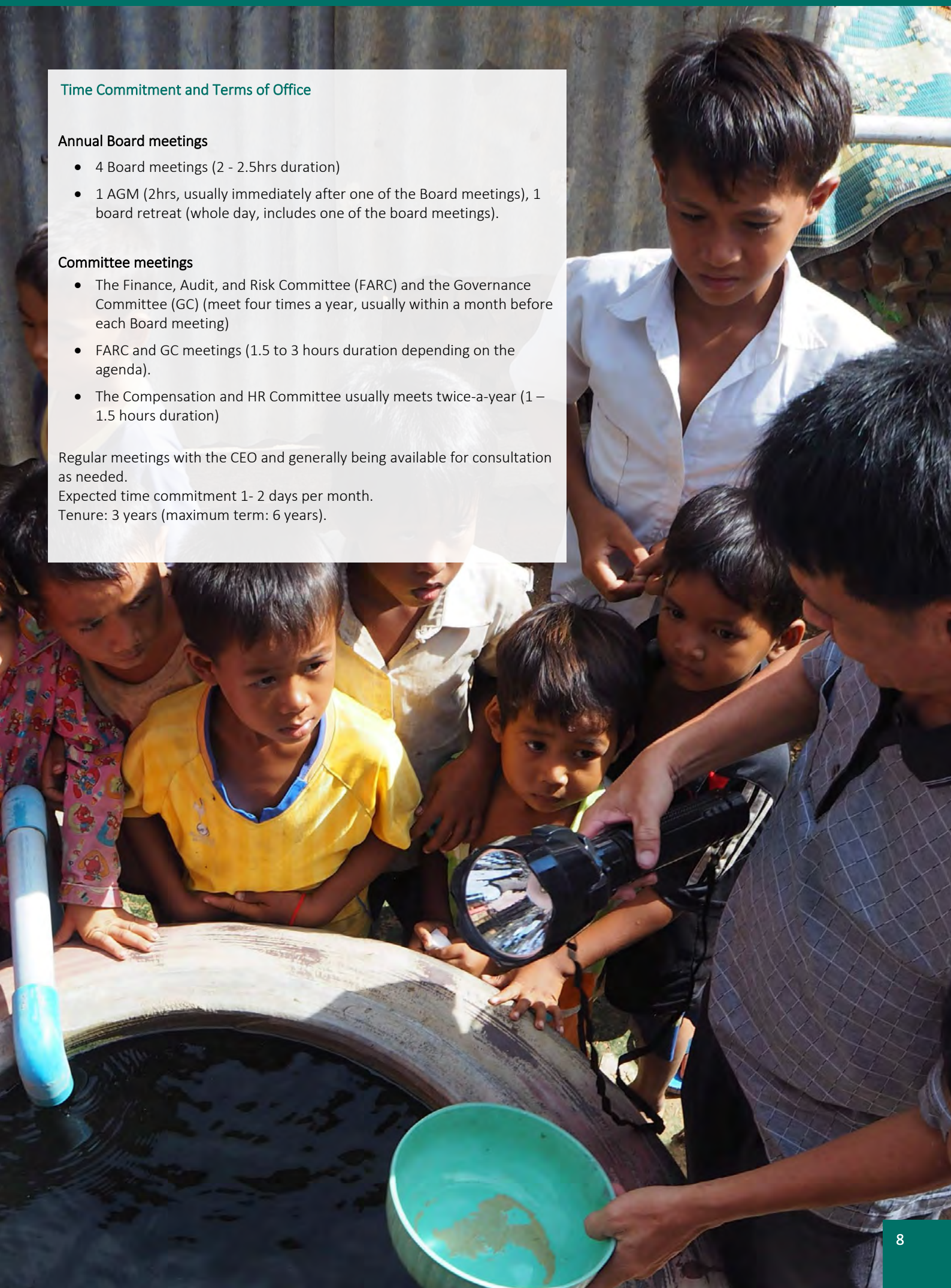
### Committee meetings

- The Finance, Audit, and Risk Committee (FARC) and the Governance Committee (GC) (meet four times a year, usually within a month before each Board meeting)
- FARC and GC meetings (1.5 to 3 hours duration depending on the agenda).
- The Compensation and HR Committee usually meets twice-a-year (1 – 1.5 hours duration)

Regular meetings with the CEO and generally being available for consultation as needed.

Expected time commitment 1- 2 days per month.

Tenure: 3 years (maximum term: 6 years).



# The Individual

In your written application please give evidence of examples of proven experience in each of the selection criteria in Part One of the Person Specification. These responses will be developed and discussed with those candidates invited for interview, together with the other criteria listed in Part Two.

## Part One

- Understanding of the legal duties, responsibilities and liabilities of Trusteeship and an understanding of the respective roles of the Chair, Trustees and Chief Executive
- Demonstrable board skills obtained from previous experience as a Trustee or Chair of a charity or similar organisation
- Senior leadership experience at a global level in a related field such as health or development
- The gravitas and ability to represent an organisation with major stakeholders

## Part Two

- An understanding of, and commitment to, impartiality, inclusivity, and fairness
- The ability to promote effective working relationships among board members and with management
- A track record of being able to process detail and get to the heart of an issue
- A willingness to devote the time and effort required to effectively discharge the duties of this role including overseas trips



# How to Apply

## How to Apply

If you are interested in applying for this role, please ensure you provide:

- A comprehensive CV, including your recent achievements, and the details of two referees
- A supporting statement, addressing your motivations for applying. This should be no longer than one side of A4.

All applications should be sent to

**[applications@trustees-unlimited.co.uk](mailto:applications@trustees-unlimited.co.uk)** with your full name and **Malaria Consortium** in the subject heading.

**Closing date for applications:** Monday 20th February 2023

**Interviews with Malaria Consortium:** w/c 20th March 2023

*We look forward to receiving your application.*

## Personal Data

In line with GDPR, we ask that you do NOT send us any information that can identify children or any of your Sensitive Personal Data (racial or ethnic origin, political opinions, religious or philosophical beliefs, trade union membership, data concerning health or sex life and sexual orientation, genetic and/or biometric data) in your CV and application documentation. Following this notice, any inclusion of your Sensitive Personal Data in your CV/application documentation will be understood by us as your express consent to process this information going forward. Please also remember to not mention anyone's information or details (e.g.: referees) who have not previously agreed to their inclusion.

## Contact Details

For a conversation in confidence, please contact:

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